

Internship Course Homework Week #1

August 29th thru September 5th

- Review and sign class syllabus
- Do the "Employment Transition Survey."
- Read my letter of introduction that I provided for you in the syllabus.
- Write a letter of introduction of yourself (one page minimum but no more than two pages and just keep it simple).

Letter of Introduction (Sample)

Paragraph 1: Introduce yourself: Name, Grade Level, How long have you been at TLC? What other schools have you attended? Why are you taking this course?

Paragraph 2: Where are you from? Where do you live? What are your favorite hobbies? School subjects? What do you want to do when you graduate from high school?

Paragraph 3: What is your dream job? Why is this your dream job? What is your goal to get your dream job?

Assignments Due: Tuesday, September 6th

- Class Syllabus signed by student and parent
- Employment Transition Survey
- Letter of Introduction (Typed or Well Written)

Note: During the first two weeks, I am accepting late work since you are transitioning to a new school year. After that, you will lose points for any late work submitted. If you do not show up to class because you are sick or have a family emergency, please check weebly:

www.joemedinatlc.weebly.com so that you can make up any assignments. Remember, it is your responsibility to do any assignments you miss when you are absent. If you need any assistance from me, do not hesitate to email me.